

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

No: AO/ Admin I/2019

September 17, 2019

OFFICE ORDER

In accordance with the Board Resolution No. $\frac{R20/2019}{10/247}$ and $\frac{R22/2019}{12/247}$ of Two Hundred and Forty Seventh (247th) meeting of the Board of Governors (BoG) held on 22.06.2019, the Daily allowance and Hotel Accommodation charges provided to Faculty / Staff/ Post Doctoral Fellows (PDFs) for participation in International Conference / Symposium / Project work / Institute Official Work abroad are revised as follows:

Outside India	Per Diem	Hotel Accommodation Charges per day (USD)
For attending Conference / Symposium Project Work	115	Up to USD 250, amount payable at actual against bills, if less than this limit.
For Faculty / staff members / PDFs sent by the Institute on assignments or as part of delegation on Government work with the approval of the Director.	115	Reimbursed on actual expenditure incurred against bills with special approval of the Director

The revised rates would be effective from 1st July 2019.


REGISTRAR

To, -

All Heads / Incharges of the Department / Centres / Sections / School } with a request to bring the contents of this office order
} to all faculty / staff / PDFs of their Departments /
} Centres / Sections / School.

Copy for Information to:

1. The Director's Office
2. Dy. Director (AIA) & (FEA) Offices
3. Registrar's Office
4. All Deans / Associate Dean Offices
5. All Joint Registrars / Dy Registrars and Asstt. Registrars

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26 SEP 2019

191

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